

# CONSTITUTION OF THE COLORADO STATE UNIVERSITY CAMPUS RECREATION STUDENT ADVISORY BOARD

## ARTICLE I.

### PURPOSE

Section 1: The Campus Recreation Department provides recreational and sport activities to the University community. The Campus Recreation Student Advisory Board's purpose is to be in touch with opinions of the student body, recommend changes in policies and/or procedures on current programs and services, hear and decide appeals, be involved with decisions regarding future planning and improvements, and to serve as a bridge between CSU students and professional staff.

## ARTICLE II.

### FISCAL MANAGEMENT

Section 1: Campus Recreation receives a specified amount of money each year from assessed student fees for the support of programs and services. The Campus Recreation staff shall be responsible for presenting a budget annually for review and approval by the Campus Recreation Student Advisory Board. All financial data concerning Campus Recreation shall be open to any interested party for inspection at reasonable times.

## ARTICLE III.

### GOVERNANCE/MEMBERSHIP

Section 1: The Campus Recreation Department is part of the Division of Student Affairs. Supervision of the Executive Director of Campus Recreation rests with the Vice President for Student Affairs.

Section 2: Review and recommendations regarding Campus Recreation policies, procedures, current programs, appeals of student actions, and annual budget is a function of the Campus Recreation Student Advisory Board.

Section 3: The Campus Recreation Student Advisory Board will consist of:

- 1) Ex-Officio: Campus Recreation Executive Director, Associate Director - Administration, and the Business Manager.
- 2) Selected: Up to 10 and no less than five student members at-large.
- 3) Appointed: Up to two Student Fee Review Board liaisons.
- 4) Appointed: If appointed, one representative from ASCSU.
- 5) Up to three CSU employee representatives nominated by the Executive Director and one selected by Board members.
- 6) Selected members to serve as alternates and fill empty spots the following semester or next academic year.

All members will be expected to fill one academic term and may choose to continue.

Voting members consist of the appointed and student at-large members. The Executive Director, Business Manager, and Associate Director do not vote. A quorum of voting members must be present when calling for a vote. Quorum is defined as one more than 50% of voting members.

Meeting days and times will be determined at the beginning of the each semester. All board meetings are open to the public.

Members absent for two consecutive meetings without an excused absence or members with three or more unexcused absences in one academic year must reapply for membership on the Board.

Section 4: The Chair positions for the Campus Recreation Advisory Board shall be student at-large members and rotate each meeting. It is the Chair's responsibility to run the meeting and assign duties to board members.

The Recorder position for the Campus Recreation Advisory Board shall be a full-time staff member from Campus Recreation. It is the Recorder's responsibility to record meeting notes, compile, and distribute meeting minutes via email to board members within one week of the meeting.

Section 5: Should a conflict develop between the Board and Campus Recreation staff, ASCSU Senate will mediate the conflict.

Section 6: Special meetings may be called as deemed necessary.

#### **ARTICLE IV.**

#### **APPROVAL**

Section 1: Changes to this Constitution are voted upon by the voting members of the Campus Recreation Advisory Board.